6/17/2020

Dear EnTrans International Vendor,

As a valued Partner with EnTrans we want to make you aware of upcoming changes to the current process used to select freight transportation carriers, book freight, and use of the bill of lading. EnTrans International has partnered with Transportation Insight (TI) since 2017 to provide transportation management services for our company. Our partnership with TI is evolving to further assist us with the dynamic changes of our industry, and to allow EnTrans to improve the management of our transportation. From these changes, there will be modifications to the current process used by vendors to select carriers and book freight.

EnTrans' vendors will now use Transportation Insight's Outsourced Execution (OE) team for **all LTL and TL freight,** where EnTrans International will be the responsible party for transportation costs. This new process will enable you to quickly and easily provide the same shipment information used for the portal to the TI Outsourced Execution team allowing them to create, execute, and track the shipment. After you provide the shipment details, TI will email you the Bill of Lading for the shipment. This BOL is critical to the success of our transportation program and must be used to allow for visibility to track shipments.

This new process will begin for all EnTrans vendors and locations beginning on 06/29/2020, and will replace the current vendor portal.

On the second page, please find the required information to be communicated to the TI OE team for shipment creation.

IMPORTANT Note for Parcel Shipments:
1. UPS Parcel should be utilized for shipments if;
    a. Weight is less than 150 Lbs.
    b. No one side is greater than 45"
    c. No one individual item greater than
        1. For domestic shipments, a package is considered a "Large Package" when its length (longest side of the package) plus girth [(2x width) + (2x height)] combined exceeds 130 inches
        2. https://www.ups.com/us/en/help-center/sri/glo-lpks.page
    d. If you need to ship a parcel shipment, please contact you EnTrans purchaser for the appropriate account number.

Please find the Transportation Insight Outsourced Execution Team contact information below:

entrans@t-insight.com

- **Once your shipments has been created by TI OE, a TI BOL will be provided to you, you must use this BOL for the shipment.**
- **Please continue to provide all freight invoices to Transportation Insight for processing.**

For all other shipment questions, please contact your EnTrans representative.

Sincerely,
The Transportation Insight Team

LTL and TL Shipment Information

EnTrans International

Required Shipment Information to be provided to TI's Outsourced Execution Team:

1. Origin Name
2. Origin Address (Street #, State, Zip code)
3. Origin Contact name/ Phone number
4. Origin Shipping/ Receiving Hours
5. Destination Name
6. Destination Address (Street #, State, Zip code)
7. Destination Contact Name/ Phone Number
8. Destination Shipping/ Receiving Hours
9. Ship Date
10. Required Delivery Date
11. Mode
12. Required Delivery Date
13. LTL
    a. Class
    b. Total Weight
    c. Number of Pallets with Dimensions (LxWxH)
14. TL
    a. Total Weight
    b. Dimensions
    c. Equipment Type
15. Purchase Order Number
16. Special Instructions
17. Requestor's Email and Phone Number

EnTrans Shipment Request

Contact Transportaiton Insight: entrans@t-insight.com

Origin Name	
Origin Address (Street #, City, State, Zip)	
Contact Name/ Phone Number	
Shipping/Receiving Hours	
Destination Name	
Destination Address (Street #, City, State, Zip)	
Contact Name/ Phone Number	
Shipping/Receiving Hours	
Ship Date	
Required Delivery Date	
Delivery Guaranteed	
Delivery Appointment Time	
Class	
Number of Pallets	
Dims (LxWxH for each pallet)	
Stackable? (Y/N) Loading Requirements?	
Mode	
Total Weight	
Description of product	
Equipment Type (type of trailer - reefer, van, ltl)	
HAZ/Class/Subclass/UN #	
PO#	
Location Responsible for Freight	
Special Instructions (lift assets, tarping, straps, assessorials, etc)	
Requestor's e-mail/phone	